

ADMINISTRATION TEAM

Towards

SDGs



Detail of the Event/Session	
Date of the Session	12-July-2024
Name of the Event/Session/Workshop	Donation Drive @Children Home in Rajpura (Patiala)
Organised by	Office of Administration and the Centre of Excellence for Sustainability
In Collaboration With	OSA
SDG Covered	1,3,10

Introduction

Chitkara University, known for its emphasis on academic excellence and societal contribution, recently organized a donation drive at the Children Home in Rajpura (Patiala). The event was coordinated by the Office of Administration in collaboration with the OSA, underlining the university's commitment to social responsibility and community welfare.

Objective

The primary objective of the donation drive was to support underprivileged children by providing essential clothing items. It aimed to foster a culture of giving and social responsibility among the faculty and students at Chitkara University. This initiative also aligned with the university's goal of promoting sustainability by encouraging the donation of usable clothing, thereby reducing waste and supporting a circular economy.

Table for the donated items-:

Sr. No.	Item	S-30-	M-40-	L-42-	XL-44-	XXL-46-	XXXL-	Remarks
		38	42	44	46	48	48	
1	Gents Shirt				5			Donated to Children Home Rajpura on 12-07-2024
2	Gents T-Shirt	2						
3	Gents T-Shirt		8					
4	Gents T-Shirt			8				

Commitment to Social Responsibility: Chitkara University's initiative was a testament to its dedication to improving the quality of life for those in need. The donation drive is part of a larger commitment to societal engagement, reflecting the institution's mission to make a tangible difference in the lives of the underprivileged.



Detail of the Event/Session	
Date of the Session	01-Sep to 15-Sep
Name of the Event/Session/Workshop	SWACHHATA ABHIYAAN (SWACHHATA PAKHWARA)
Organised by	Office of Administration
Resource Persons	Five Panel of Judges (15)
Trainee Team/Count	Support Staff/Teaching & Non-Teaching Staff (150+)
SDG Covered	11

Introduction

In alignment with the Swachh Bharat Mission, Chitkara University office of Administration organised a competition titled "SWACHATA KI ORE EK KADAM AUR" to encourage its academic departments to enhance the cleanliness of their academic venues, including classrooms, laboratories, offices, storerooms, and libraries. The competition ran from September 1 to September 15, 2024, and involved a comprehensive inspection by a panel of judges.

Participation and Inspection

Various academic departments participated enthusiastically, each striving to present their venues in the best possible condition. The inspection included:

- Classrooms: Assessment of cleanliness, organization of furniture, and overall environment conducive to learning.
- Laboratories: Evaluation of cleanliness, safety protocols, and proper storage of materials.
- Offices: Review of neatness, document organization, and workspaces.

JUDGES DETAIL	
Team A	Mr. Gopal Garg Mr. Manav Bansal Ar. Shikha Gupta
Team B	Dr. Neelam Verma Mr. Jasdev Bhatti Mr. Gurupal Singh
Team C	Mr. Swaranjeet Sidhu Mr. Sachin Bhogal Mr. Vidyut
Team D	SE Kulbir Singh Ms. Charanjeet Kaur Mr. Jaswinder Pal Singh
Team E	Wg. Cdr R.A. Kumar Mr. Harbans Singh Mr. Ajay Shah

- Storerooms: Checking for orderliness and proper labelling of items & cleanliness.
- Libraries: Evaluation of cleanliness, organization of books, and study areas.

The panel of judges comprised various faculty members and administrative staff who meticulously reviewed each venue based on predefined criteria.

Outcomes

The results for this competition were declared in Event October 14, 2024, based on the inspections. The outcomes were as follows:

Recommendations

Based on the competition outcomes, the following recommendations were made:

- Regular Maintenance: Departments should establish regular cleaning schedules to maintain the cleanliness achieved during the competition.
- Awareness Programs: Conduct workshops and awareness programs to emphasize the importance of cleanliness and hygiene in academic spaces.
- Sustainability Practices: Encourage departments to adopt sustainable practices, such as recycling and waste segregation, to enhance their cleanliness efforts.

Conclusion


The "SWACHATA KI ORE EK KADAM AUR" competition successfully fostered a culture of cleanliness and responsibility among the various departments at Chitkara University. The positive outcomes reflect the commitment of faculty and students of Chitkara University maintaining a hygienic and conducive academic environment. Continuous efforts in this direction will ensure that the university remains a clean and inspiring place for learning and growth.

Acknowledgments

The Office of Administration extends its gratitude to all participating departments and the panel of judges for their dedication and effort in making this competition a success. Together, we take a step towards a cleaner and greener campus.


Some Glimpse Before the SWACHHATA ABHIYAAN




CHITKARA UNIVERSITY 

SWACHHATA ABHIYAAN
“Swachhta Ki Ore Ek Kadam Aur!”
(Swachhta Pakhwada: 1 Sep to 15 Sep, 2024)

**Keep your Academic Venues “Swachh”
&
Win Prizes**



Organised by:
Office of Administration



Flyer of the Session

Detail of the Event/Session	
Date of the Workshop	13-Sep-24
Name of the Event/Session/Workshop	Convert Paper Waste to Utility Product
Organised by	Office of Administration
Collaboration Team	Department of Fine Arts, CDS
Resource Persons	Faculty of CDS
Trainee Team/Count	Support Staff (16) / Administration
SDG Covered	12

Workshop Report: Converting Paper Waste to Utility Products

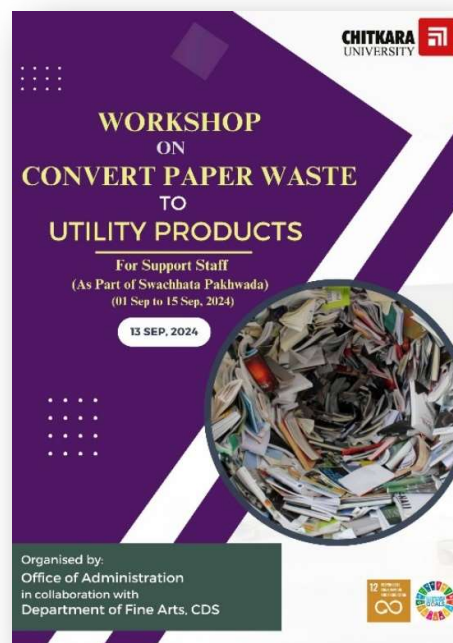
On Thursday, September 13, 2024, the Office of Administration in collaboration with the Department of Fine Arts, CDS, organized a workshop session titled "**Converting Paper Waste to Utility Products**" for the support staff of Administration. The workshop aimed to promote sustainable practices and reduce waste generation on campus.

Objective

The primary objective of the workshop was to educate the support staff on the importance of sustainable waste management and to equip them with the skills to convert paper waste into useful products. This initiative aligns with the United Nations' Sustainable Development Goals (SDGs), particularly Goal 12: Responsible Consumption and Production.

Workshop Overview

The workshop commenced with an introductory session, where the participants were briefed about the significance of sustainable waste management and its impact on the environment. The facilitators then demonstrated various techniques for converting paper waste into utility products, such as paper bags, notebooks, and decorative items.



Hands-on Session

The participants were divided into groups and provided with materials to create their own utility products from paper waste. The hands-on session allowed the participants to get creative and experiment with paper waste.

Outcomes

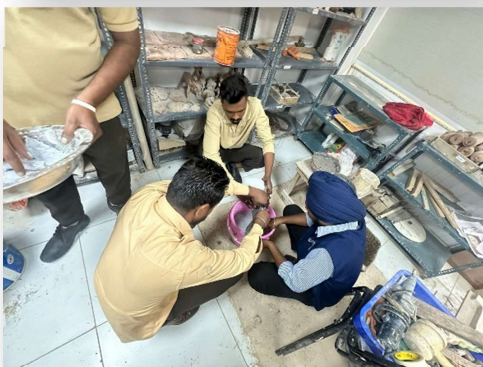
The workshop achieved its objective of promoting sustainable practices and reducing waste generation on campus. The participants gained valuable knowledge and skills, which they can apply in their daily lives to reduce waste and promote sustainability.

Sustainable Development Goals

This initiative supports the following Sustainable Development Goals:

- Goal 12: Responsible Consumption and Production.

By organizing such workshops, the university is taking a step towards promoting sustainable practices and reducing its carbon footprint. The support staff, who are the backbone of the university, play a vital role in promoting sustainability on campus.



Detail of the Event/Session	
Date of the Event/Session	19 September 2024
Name of the Event/Session	Awareness Session on Sustainable Waste Disposal & Need for Cleanliness.
Resource Persons	Capt. Ravinder Singh (Sr. Administrative Officer) Capt. Pawan Kumar (Sr. Administrative Officer) Mr. Gurjit Singh (Sr. Administrative Officer) Mr. Rattandeep Singh (Administrative Officer) Mr. Mahendra Pratap Singh (Administrative Officer) Mr. Ravinder Singh (Administrative Officer)
Organised By	Office of Administration
Trainee Team/Count	Supporting Staff/250
SDG Covered	6,13,14,15

About the session:

The **Office of administration** organised awareness session on sustainable waste disposal & need of cleanliness. In this session, all administrative officers spread awareness to the workforce regarding the waste disposal practices they should adhere to as per the laid standards of the organisation, how to effectively utilize resources, and how the same played a very important role in protecting the environment. The sessions emphasized the need for cleanliness, need to maintain clean drinking water areas, timely cleanliness of water tanks, need to clear clogged and stagnant water at the earliest, discussed the ways to cultivate habits that keep surroundings tidy, and provided guidance on disposing of both biodegradable and non-biodegradable waste responsibly.


They were made aware of the different types of wastes and the processes laid on campus for the disposal of each type of waste. It is the workforce that deals with the total waste generated in the campus, till the final disposal and hence it is very important that they should be aware of the process. Further, most of these staff are from the local villages and hence awareness would help them to practice the correct disposal process at their residences also which could further lead to a cleaner society.

CHITKARA UNIVERSITY

Awareness Session on Sustainable Waste Disposal & Need for Cleanliness

Dated: 19 Sep, 2024

Organized by: Office of Administration



Detail of the Event/Session	
Date of the Event/Session	30 September 2024
Name of the Event/Session	SWACHHTA HI SEVA 4.0 (Awareness Through Nukkad Natak, Cleanliness Drive & Plantation Drive)
Organized By	Office of Administration in collaboration with NSS & Department of Horticulture
Trainee Team/Count	26
SDG Covered	11

About the session:

Office of Administration in collaboration with NSS & Department of horticulture initiatives like Nukkad Natak, cleanliness drives, and plantation drives in their adopted village reflect a strong commitment to community engagement and social responsibility.

Nukkad Natak

Nukkad Natak is an effective way to raise awareness about social issues. Through engaging performances, students can communicate important messages regarding hygiene, health, and environmental conservation.

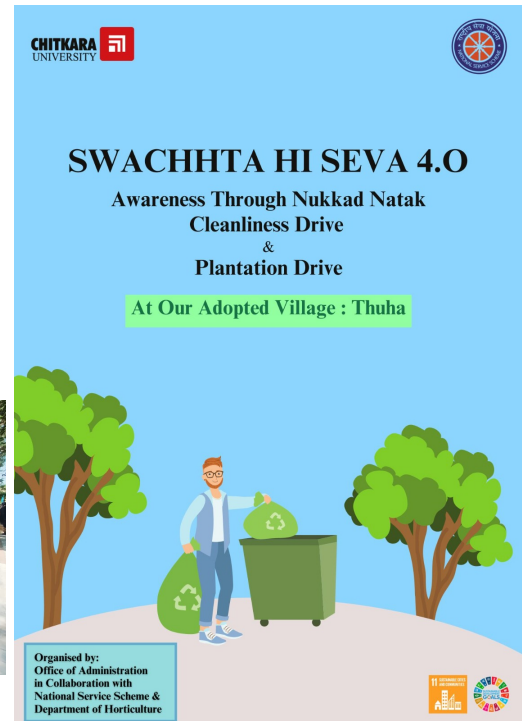
Cleanliness Drive

The cleanliness drive organized by the university promotes a cleaner environment in the adopted village. The housekeeping staff and the NSS team conducted a cleaning session in the surrounding area of the school.

Plantation Drive

The plantation drive focuses on enhancing greenery in the village, combating climate change, and promoting biodiversity. By planting trees, the university helps improve air quality, provides shade, and contributes to the overall health of the ecosystem.

Some Glimpse of the Event & Flyer



Ongoing Swachhta Hi-Seva 4.0

As part of the ongoing Swachhta Hi-Seva 4.0 initiative, Chitkara University organized a cleaning drive on the terrace of Escoffier Block and in the waste yard. This program reflects the university's commitment to maintaining a clean and sustainable campus environment, in alignment with the national mission of Swachh Bharat.

The cleaning was spearheaded by the **Office of Administration**, with active participation from the supporting staff, particularly the housekeeping team. This event was a collaborative effort to promote cleanliness and environmental sustainability within the campus.

The terrace and waste yard, once cluttered with waste, are now cleaner and more organized. This has significantly improved the hygiene of the block.

Pictures while Cleaning the Terrace Escofer Block



Pictures while Cleaning the Waste Yard

